

FORM BAS-3 <small>(9-21-99)</small> BOUNDARY AND ANNEXATION SURVEY MINOR CIVIL DIVISIONS Boundaries as of —		A. Minor Civil Division		B. County		C. State					
		CENSUS USE ONLY		State code		County code		Minor Civil Division code			
		GENERAL INSTRUCTIONS ▶ Please complete this survey form using a typewriter or ball point pen and return it together with the map within 15 days after receipt, using the enclosed preaddressed return label or envelope. Please make a copy for your records.		NOTE ▶ It is important that all questions are answered completely and that the statement on the map is signed, dated, and returned. Return completed material even if no changes occurred during the period shown.							
DEFINITIONS – The boundaries shown on the enclosed map are those that the Census Bureau currently has in its files. Please review the enclosed materials and indicate any changes necessary. The Census Bureau uses the following definitions for types of boundary changes. Annexation – a legal addition of land initiated by the jurisdiction				Detachment – a legal subtraction of land initiated by the jurisdiction Addition – a legal addition of land to the jurisdiction through a legal detachment initiated by an adjacent jurisdiction Reduction – a legal subtraction of land from the jurisdiction through a legal annexation initiated by an adjacent jurisdiction Drafting correction – a boundary changed to correct an error on the enclosed map. No legal change occurred.				RETURN TO		U.S. Census Bureau ATTN: Geography Branch National Processing Center 1201 East 10th Street Jeffersonville, IN 47132-0001	
Question 1		PERSON COMPLETING THIS FORM				Question 2		MAILING ADDRESS — <i>Make necessary corrections.</i>			
Signature											
Name — <i>Print or type</i>											
Title		Date									
Telephone —→		Area code									
Fax —→		Area code		Number		E-Mail address				For further information call: 1-800-972-5653	
Question 3		NAME, TYPE, OR COUNTY CHANGE – <i>Please mark (X) the applicable box and continue to the next question.</i>									
a. Are the name, type (i.e., town, township, plantation, location, American Indian reservation), and county of this minor civil division correct as shown in items A, B, and C above?											
<div style="display: flex; justify-content: space-between;"> 1 <input type="checkbox"/> Yes — <i>SKIP to question 4</i> 2 <input type="checkbox"/> No — <i>Continue with item b</i> </div>											
b. Enter—the correct name and type the effective date of the change.		Name				Type					
		Month		Day							
USE SPECIAL INSTRUCTION AREA IF MORE ROOM IS REQUIRED											
Question 4		ANNEXATIONS, DETACHMENTS, ADDITIONS, AND REDUCTIONS DURING THIS PERIOD <i>Mark (X) applicable box(es) and continue to the next question.</i>									
a. Have there been any annexations or additions to, or detachments or reductions from, this minor civil division during the time period indicated at the beginning of this question?											
<div style="display: flex; justify-content: space-between;"> 1 <input type="checkbox"/> Yes — <i>Please record all annexations, detachments, additions, and reductions that have occurred during this period on the following pages(s) and correct the map USING THE ENCLOSED RED PENCIL. ANNOTATE EACH CHANGE ON THE MAP WITH ORDINANCE OR CHANGE NUMBER AND DATE. Continue with item b.</i> 2 <input type="checkbox"/> No — <i>Continue with item b</i> </div>											
b. Have there been changes in the boundaries of this minor civil division other than annexations, detachments, additions, or reductions during the time period indicated at the beginning of this question?											
<div style="display: flex; justify-content: space-between;"> 1 <input type="checkbox"/> Yes — <i>Continue with item c</i> 2 <input type="checkbox"/> No — <i>SKIP to question 5</i> </div>											

c. This minor civil division has — *Mark (X) one*

(1) ☐ consolidated with

(2) ☐ merged with

(3) ☐ been annexed by

(4) ☐ other — *Provide explanation.
and continue with item d.*

Name of jurisdiction with which consolidated

Effective date of change

Name of jurisdiction with which merged

Effective date of change

Name of jurisdiction annexing this minor civil division

Effective date of change

d. What is the number of the ordinance or resolution effecting the change and the effective date of the change?

Number of ordinance or resolution effecting the change

Effective date of change

Question 5

BOUNDARY CHANGES DURING THIS PERIOD
Mark (X) applicable box(es).

Were there any changes in the boundaries of this minor civil division during the time period indicated at the beginning of this question that do not appear on the enclosed map?

1 ☐ Yes — *Please make the necessary corrections, deletions, or additions to the map and survey sheet and sign the statement on the map.*

2 ☐ No — *Please review and verify that the boundary shown on the map is correct and sign the statement on the map.*

SPECIAL INSTRUCTIONS (If any)

CENSUS USE ONLY

Date processed

S map

S/S change

O map

S/S no change

Map change

PLAT/Description

Map no change

Letter

Map signed

SIGN AND COMPLETE QUESTION 1 ON THE REVERSE SIDE AND CONTINUE ON FORM BAS-3A